



**Purchasing Service Agreement
CITY OF AUSTIN
RECOMMENDATION FOR COUNCIL ACTION**

**AGENDA ITEM NO.: 32
AGENDA DATE: Thu 08/18/2005
PAGE: 1 of 2**

SUBJECT: Authorize execution of a 12-month service agreement with EMR, INC., Arlington, TX, for elevator and escalator maintenance and repair services in an amount not to exceed \$119,740, with two 12-month extension options in an amount not to exceed \$98,140 per extension option, for a total agreement amount not to exceed \$316,020.

AMOUNT & SOURCE OF FUNDING: Funding in the amount of \$29,778 is available in the Fiscal Year 2004-2005 Approved Operating Budget of the Austin Convention Center Department. Funding for the remaining 11 months of the original contract period and the extension options is contingent upon available funding in future budgets.

FISCAL NOTE: There is no unanticipated fiscal impact. A fiscal note is not required.

REQUESTING Purchasing **DIRECTOR'S**
DEPARTMENT:for Convention Center; **AUTHORIZATION:** Vickie Schubert

FOR MORE INFORMATION CONTACT: Rosemary Ledesma, Supervising Sr. Buyer/974-2011

PRIOR COUNCIL ACTION: N/A

BOARD AND COMMISSION ACTION: N/A

PURCHASING: Lowest bid of five bids received.

MBE / WBE: This contract will be awarded in compliance with Chapter 2-9 of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). No subcontracting opportunities were identified; therefore, no goals were established for this solicitation.

This contract will provide labor and materials for maintenance and repair services for elevator, escalator, and dock and related equipment. Services shall be provided for approximately 53 units of equipment located in the Austin Convention Center, Palmer Events Center and their adjacent parking garages. Services shall include preventative maintenance, routine maintenance, repair service, and emergency repair services to ensure that units are operating properly for high public traffic use during events. The contractor will also provide a mechanic technician to provide stand by services as necessary, upon request of the City, for large group events, in case a unit malfunctions. In addition, the contract will allow for installation of oil coolers as needed, and a one time installation of deflector sweep brushes for 12 escalator units to meet current State Code as regulated by the Texas Department of Licensing & Regulation.

This RCA requests approval of \$95,340 for annual maintenance and repair services, \$2,800 annually for installation of hydraulic oil coolers and \$21,600 for a one- time purchase of installation services of deflector sweep brushes, for a total contract amount of \$119,740 for the original contract period and \$98,140 for the extension options.



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MBE/WBE solicited: 0/0

MBE/WBE bid: 0/0

BID TABULATION

IFB # RL05300048

**Elevator, Escalator and Dock Equipment
Maintenance and Repair Services**

<u>VENDOR</u>	<u>TOTAL PRICE OF 16 SERVICE ITEMS</u>
EMR, Inc. Arlington, Texas	\$95,340
Schindler Elevator Austin, Texas	\$143,784
Omni Elevator Austin, Texas	\$147,180

***NOTE: A total of five bids were received. Non-responsive bids were received from Kone, Inc. and Tejas Elevator Co, Inc. because they did not propose pricing on the correct Bid Sheet as required in the Solicitation.**

A complete bid tabulation is available in the Purchasing Office.

PRICE ANALYSIS

- Adequate competition.**
- Thirteen solicitations were issued. There are no known MBEs/WBEs for this service. Five bids were received.**
- The pricing offered represents a significant increase from the last awarded contract for these services because several new units have been added including equipment with expired warranties and loading dock levelers.**

APPROVAL JUSTIFICATION

- Low bidder**
- The Austin Convention Center Department concurs with the recommended award.**
- Advertised in the Austin American-Statesman and Internet.**